

Summary Assistant Principals Terms of Appointment

Diocese of Wollongong

This document has been prepared as a summary for applicants for Assistant Principal positions. Where successful, the preferred applicant will be given a contract and full terms of appointment on commencement.

Period of Appointment

The Assistant Principals period of appointment is in accordance with the 2007 Enterprise Agreement and is such that the Assistant Principal will be appointed to a position for a period of employment that consists of no more than three (3) contracts over twelve (12) years, where each contract is separate and stands alone. Each contract shall operate for four (4) years from commencement date to concluding date.

Option to Renew

At the end of the first contract the Assistant Principal will have an option to renew the contract. This option to renew is limited to two further contracts of four (4) years each.

Renewal Subject to Performance Review

Renewal of a contract will be granted subject to successful conclusion to the review process at the time of Appointment.

Assistant Principal's position declared vacant after 12 years

At the end of the twelve (12) years from the start of employment the position of Assistant Principal at the school the Assistant Principal is located at will be declared vacant. As the incumbent, the Assistant Principal will be eligible to apply for the position. However where the Assistant Principal is unsuccessful in filling the vacancy in this school, the Director will continue to employ the Assistant Principal in a teaching position in a school that is reasonably convenient.

Promotion to another school

An Assistant Principal may apply for a promotion position in another school. If the Assistant Principal is successful he/she will commence a new employment on the basis of the Terms of Appointment existing at the time of the start of employment.

Salary and other conditions

The salary of an Assistant Principal is determined by the Enterprise Agreement. All other conditions related to leave entitlements are communicated by the Teachers Award.